MEMORANDUM OF ASSOCIATION

I. NAME: The name of the society shall be 'Curling Federation of India ' (CFI).

II. JURISDICTION: The jurisdiction of the society shall be extending over The Union of India.

II. HEAD QUARTERS:
The headquarters of the society shall be at such place within India as decided by the Executive Council of the society from time to
time. For the Current term, the following address is to be considered as the HQ office B-123, Lal Bagh, Loni, Ghaziabad, Uttar Pradesh, India

IV. FINANCIAL YEAR:
The financial year of the society shall be from 1st April To 31st March.

V. AIMS & OBJECTS:
The Curling Federation of India (hereinafter referred as "this Association or CFI") shall be the governing body of the game of Curling and Floor Curling activities in India and its objects shall be to safeguard the interest of the game and those of the particularly: –
(a) To promote the sport of Curling and Floor Curling by organizing Regional / National/International or other Championships/leagues from time to time. Curling, Wheelchair Curling Floor Curling and Street Curling as National championship
(b) To educate every player, management, technical officials, coaches,
organizers, referees, Curling and Floor Curling sporting entities and to encourage, assist, advise them by organizing teaching classes Curling and Floor Curling game to promote Physical Education.
(c) To educate Curling and Floor Curling Instructors & other Officials by arranging classes and by conducting Examinations at National, Asian, International level etc.
(d) To fester, develop, promote, and regulate concerned sporting domain through Curling and Floor Curling in the spirit of Amateur Game. To provide for Curling and Floor events with proper safeguards in accordance with the true spirit of Sportsmanship
(e) To encourage the union of all eligible teams, associations, organizations, Sport Control Boards etc. into such separate State Associations with active member, membership and representation in the association as may be, from time to time, deemed best to be adopted to advance Physical Education through Curling and Floor Curling.
(f) To establish and maintain by allied membership, partnerships, alliances with associations, institutions, clubs etc. devoted wholly or partly for the promotion of Curling and Floor Curling

(g) To participate in the Asian & International Championships and in such other meets recognized by the Curling Federation of India (CFI) and the World Curling Federation (WCF) .
(h) To seek affiliation from the World Curling Federation (WCF) , Indian Olympic Association and All India Council of Sports, Ministry of Youth Affairs and Sports, India and to maintain it.
(i) To purchase or obtain on rent any land which may be necessary for its objects and to construct, demolish, alter, or rent any building or other constructions as may be necessary for its objects.
(j) To purchase, import, hire or otherwise acquire such equipment and apparatus as may be necessary for its objects.
(k) To raise funds for this Association by organizing events/ pro-leagues/ championships/ educational schemes / training camps/ workshops / conferences/ conclaves etc. or by any other legal means and to receive donations and subscriptions and to raise loans and deposit at interest or otherwise to create funds from any person or persons, local authority, or Government or to deposit any such money of this Association for the time being in such securities or otherwise as this Association may deem – expedient.
(l) To purchase, hire exchange or otherwise acquire any movable or immovable property, which this Association may think it desirable to acquire by way of investment for achieving its objects.
(m) To acquire and or to execute any trust or trusts.
(n) To invest and deal with the funds of this Association not immediately required in such manner as may from time to time be determined.
(o) To make, accept, endorse, and execute promissory notes Bills of exchange and other negotiable instruments.
(p) To permit any of the building and property acquired by this Association to be used upon such terms as it may deem fit for any purpose expedient for the achievement of its' objects.
(q) To combine and/or co-operate with, take over, amalgamate with, or absorb any other association Society or Institution having objects like this association.
(r) To do all other lawful / commercial activities including but not limited to pro-leagues, professional championship/ conferences/ conclaves / sports meets/ training camps/ educational programs/ training workshops etc. or any/all such activities which is conducive to the attainment of or in pursuance of the above objects or any of them.
(s) The income and property of this association shall be applied solely towards the promotion of the objects of this Association as set forth and no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus Or otherwise by way of profit to the members of the Association, provided that nothing herein shall prevent the payment in good faith of remuneration to any official or servant of this Association or to any member there of or other person in return for any service actually rendered to this Association.

RULES AND REGULATIONS

The Curling Federation of India ' hereinafter referred to as the "Federation"/ "CFI" shall be governed by its Memorandum of Association and these Rules and Regulations.

1. INTERPRETATIONS/ DEFINITIONS

The following terms shall, unless the context requires otherwise, have the meanings and definitions as prescribed below:

1.1. 'Academy'/ 'Club' shall mean a center having license of the CFI to provide training of CURLING AND FLOOR CURLING. The licensing of Academies/ Clubs shall be governed by the CFI. Bye-laws for Licensing of Academies/ Clubs, as amended from time to time.

1.2. 'Provisional Unit'/ 'Unit' shall mean a Board/ Institution granted membership and affiliation as per the provisions of these Rules and Regulations. Provisional Unit has no rights to participate in the General Council, will have no voting rights, and will not be eligible to contest in the CFI elections.

1.3. 'Athlete'/ 'Player' shall mean a sportsperson registered with the CFI, who practices or plays the game of Curling, Floor Curling/ Wheelchair Curling and participates in official competitions of the CFI or/ and its Full Members/ Units. The registration of Athlete/Players shall be governed by the CFI Bye-laws for Registration, as amended from time to time.

1.4. 'Bye-laws' shall be Bye-laws and directions made in accordance with these Rules and Regulations.

1.5. 'Committees' and 'Commissions' shall mean different Committees and Commissions established as per these Rules and Regulations.

1.6. 'Constitution' shall mean the Memorandum of Association, and Rules and Regulations of the Curling Federation of India, as is amended from time to time.

1.7. 'Executive Committee'/ 'EC' shall mean the Executive Committee of the Curling Federation of India as defined in these Rules and Regulations.

1.8. 'CFI' shall mean the Curling Federation of India.

1.9. 'General Council' shall mean the General Council of the Curling Federation of India as defined in these Rules and Regulations.

1.10. 'IOA' shall mean the Indian Olympic Association.

1.11. 'Office-bearers' shall mean the officials as specified in these Rules and Regulations.

1.12. 'Full Member' shall mean the State/ Union Territory Associations granted membership and affiliation as per the provisions of these Rules and Regulations. Full Member has rights to participate in the General Council, rights to vote in the General Council and shall be eligible to contest in the CFI elections.

1.13. 'Rules of the Sport' shall mean the rules of Curling Federation of India framed and adopted by World Curling Federation (WCF) from time to time.

1.14. Curling, Floor Curling and Street Curling for the 'National Championship'

1.15. ‘State / Union Territory Associations’ shall mean the State Curling and Floor Curling / or the Union Territory Curling and Floor Curling , as may be applicable.
1.16. ‘NSDC’ 2011 means National Sports Development Code 2011.

2. MEMBERSHIP
2.1. Eligibility – The membership of CFI shall be open to the under mentioned, subject to the approval of the General Council.
2.1.1. Provisional Member: Any Board or Institution of all India character in the public or private sector working for the development of Curling and Floor Curling where office-bearers are elected on a periodic basis or as provided in their Constitution. Such membership does not confer on Provisional Unit the “right to participate” in the governance of CFI. Provisional Unit has no rights to participate in the General Council, will have no voting rights, and will not be eligible to contest in the CFI elections. Provisional membership grant for the registration.
2.1.2. Full Member: Full Member shall mean an Association having jurisdiction throughout a State/ Union Territory, formed to conduct, control and promote Curling and Floor Curling , having its Rules and Regulations, registered under a State Societies Registration Act or Society Registration Act 1860 or any equivalent legislation recognized and gazzeted including but not limited to Companies Act to bring in existence any body-corporate , where office-bearers are elected on a periodic basis and have affiliates. The geographical boundaries of a State/ Union Territory shall be the same as recognized by the Constitution of India. Complete the norms as soon as possible adhere to CFI. A Full Member of the CFI must ensure to have at least 50% of the Districts in its State/ Union Territory affiliated as its affiliate-members, who are registered bodies where office bearers are elected on a periodical basis and are actively working to promote Curling and Floor Curling .

2.1.3. Representatives of the Athletes Committee: Chairperson or a representative elected from among the Athletes Committee shall be a member of the General Council with voting rights.
2.1.4. Academies/ Clubs: Academies/ Clubs licensed by the CFI shall not be members of the General Council.
2.1.5. Athletes/ Players: Athletes/ Players registered with the CFI shall not be members of the General Council.

2.2. Grant of Membership –
2.2.1. All applications of membership by State/ Union Territory Associations or Board/ Institution must be in writing containing information required by the Executive Committee from time to time. The Executive Committee or a sub-committee appointed by the Executive Committee shall be responsible for receiving applications from the applicants and scrutinizing it.
2.2.2. The Executive Committee shall recommend the applicant, if found bonafide, to the forthcoming General Council meeting for membership. On

approval of the General Council, the State/ Union Territory Association or Board/ Institution attains membership and affiliation.

2.2.3. In the instance an applicant meets the essential criteria but is not compliant with all the conditions for membership and affiliation, the Executive Committee may recommend the applicant for provisional approval of membership, subject to the applicant meeting all the conditions within a specified time frame. If provisional approval of membership is granted to a State/ Union Territory Association, they will have the right to participate in the General Council Meeting without any voting rights and/or any right to contest in the Elections.

2.2.4. In the event of the application being fully accepted, the affiliated Full Member/ Unit shall be bound by and subject to the Constitution of the CFI then in force and as is amended from time to time. In case of any dispute, the Constitution of the CFI will prevail and supersede over the Constitution of the Full Member/ Unit and the Full Member/ Unit will have to amend its Constitution in line with the Constitution of the Curling Federation of India within a specified timeframe as directed by the executive council to retain its membership.

2.2.5. While granting membership to a State/ Union Territory Association, the CFI shall take into consideration the representative character of the State/ Union Territory Association, to ensure that only a true representative body of Curling and Floor Curling is granted membership and only one State/ Union Territory Association from each State/ Union Territory is granted affiliation of CFI.

2.3. Membership and Renewal Fee –

2.3.1. Every applicant Full Member/ Unit seeking membership of the CFI shall pay an admission fee and an annual renewal by the 31st march every year, fee of INR 25000 and as decided by the Executive Committee from time to time.

2.3.2. The renewal fee shall be valid only for the particular financial year and should be paid before 31st March of every year.

2.4. Defaulters and Disaffiliation/Suspension/ Termination –

Any Full Member/ Unit will be considered as a defaulter and shall be liable for disaffiliation/suspension/termination in case it is:

2.4.1. Not depositing the requisite affiliation/ membership or renewal fee, in time.

2.4.2. Working against the aims and objects of the Curling Federation of India and/or causing harm to the sport of Curling and Floor Curling .

2.4.3. Encouraging doping or not having checks and controls on doping in their territory or supporting any other violation of ethical conduct causing harm to the sport of Curling and Floor Curling .

2.4.4. Having mismanagement and lack of co-ordination amongst the office bearers and member-affiliates of the Full Member/ Unit and thereby causing harm to the sport of Curling and Floor Curling in the concerned State/ UT/ Unit.

2.4.5. Failing to submit the Annual Report and Statement of Accounts to the CFI in time.

2.4.6. In breach or non-compliance with the Constitution of CFI.
2.4.7. Not conducting the State/ Union Territory Championships for which they owned responsibility.
2.4.8. Failing to arrange for participation of teams at least in minimum five (5) age categories in the National Championships, consecutively for five (5) years.
2.4.9. Not conducting their elections after a term of four years.
2.4.10. Not informing CFI about their elections in advance or is conducting election without the presence of a CFI Observer.
2.4.11. If the member unit undertakes any commercial activity including but not limited National camps/ Leagues/ Championships etc. without prior written consent of the Executive Committee.
2.4.12. For any reasons deemed appropriate by the Executive Council
2.5. Interim Ad-Hoc Committee –
Upon disaffiliation/ suspension/termination, the CFI is authorized to appoint an Ad-Hoc Committee/Interim Management Committee as an interim measure for overseeing the administration of Curling and Floor Curling in the concerned State/ Union Territory and re-establishing the governance within a period of three months in exceptional circumstances, extension can be granted by executive council of CFI. The discretion and decision pertaining to the appointment, functions, tenure, and composition rests with the Executive Committee. The Executive Committee under the provisions of this clause can also appoint any Committee in addition to the existing state member unit for any special purpose as deemed appropriate by the Executive Committee.
2.6. Re-Affiliation –
2.6.1. Any Full Member/ Unit disaffiliated may apply for re-affiliation to the Executive Committee.
2.6.2. The Executive Committee shall have the sole right to take appropriate action and inform the General Council. The action may include fine to be paid by the State/ Union Territory Association or Board/ Institution, as the Executive Committee deems it appropriate.

3. GENERAL COUNCIL
The General Council shall consist of representatives of eligible Full Members and one representative of the Athletes Committee. A State/ Union \Territory Association duly affiliated as a Full Member, as provided in these Rules and Regulations, be represented by two officials, and the authority given by the President of the Association concerned shall prevail in case of any dispute. State/ Union Territory Associations shall not depute an individual as an official representative unless he/she is a regular participant of that Association's activities. No Bonafide representative will be entitled to represent more than one Full Member. If any prominent person, other than its eligible representatives, whose services will be deemed beneficial to Curling and Floor Curling are invited to attend the General Council, they shall participate but not cast vote or contest in the elections. No proxy representation is allowed under any circumstances.

4. MANAGEMENT – EXECUTIVE COMMITTEE

The management of the administration of CFI and enforcement of its Rules and Regulations and Byelaws shall be vested in the Executive Committee.
4.1. Executive Committee –Executive Committee shall comprise of a Managing Committee including Executive Members. The officials of Executive Council shall be composed of 15 members.
4.1.1. President – One (1)
4.1.2. Senior Vice President – one (1)
4.1.3. Vice Presidents – Two (2)
4.1.4. Secretary-General – One (1)
4.1.5. Joint Secretaries – Two (2)
4.1.6. Treasurer – One (1)
4.1.7. Executive Committee/ EC Members – Five (5)
4.1.8. Nominated Athlete representatives – Two (2)
4.2. Office-bearers (Three) –
4.2.1. President – One (1)
4.2.2. Secretary-General – One (1)
4.2.3. Treasurer – One (1)
The three office-bearers of the CFI, specified above, shall not be eligible to hold similar posts simultaneously of any other National Sports Federation except in the case of National Olympic Committee (i.e.: IOA) or any other multi-sports organizations.
4.3. Representation of Women – CFI shall encourage the representation of women in the governance of the sport. To ensure such representation, at least, three of the elected members of the Executive Committee shall be reserved for women.
4.4. Inclusion of sports persons in the Executive Committee –
CFI shall encourage the participation of sportspersons in its governance and ensure that a minimum of 2 of the Executive Committee are Prominent Sportspersons. Only those athletes who have won a minimum of a medal in a National competition organized by the Curling Federation of India or have participated in International event recognized by the World Curling Federation shall fall within the definition and ambit of Prominent Sportsperson, as per the WCF Athlete Representative guidelines.
4.5. Election –
4.5.1. Election shall be held once in four years at the General Council Meeting to elect the Executive Committee including office-bearers from amongst the representatives of the Full Members.
4.5.2. Election can also be held before the due date in a Special General Council Meeting convened for it.
4.5.3. The Secretary, in consultation with the Executive Council/ 2/3 State members association at Executive council/ Special General Council Meeting/ Annual General Council Meeting shall appoint an Independent Returning Officer.
4.5.4. The election procedures shall be governed by the CFI Byelaws for Election in compliance with, as amended from time to time.
4.5.5. The Election Bye-Laws shall be in complete compliance with the Model Election Guidelines for NSFs stated in National Sports

Development Code 2011.
4.6. Term and Tenure –
4.6.1. Elected officials of the Executive Committee shall hold the office for term of four years.
4.6.2. The President can hold office for a maximum period of twelve (12) years, with or without break.
4.6.3. The Secretary-General and Treasurer can hold the office for a maximum of two successive terms of four (4) years each after which a minimum cooling off period of four (4) years can apply to seek fresh election to either post. In either case, Secretary General and/or Treasurer will not be eligible to contest again after being in position for three terms.
4.6.4. The office-bearers must retire from their post on attaining the age of 70 years.
4.6.5. A Government Servant may be allowed to hold elective office in any body, whether incorporated or not, for period of two terms or for a period of 5 years, whichever is earlier, for which prior sanction would be required when a government servant contests an election in such body, as per existing rules.
4.7. Vacancies –
4.7.1. The office of an official of the Executive Committee (including that of an office-bearer) shall fall vacant/ be removed from office –
4.7.1.1. If he/she is absent in three consecutive meetings of the Executive Committee, without a just cause or without the leave of absence of the Executive Committee.
4.7.1.2. If he/ she resigns from their office by a notice in writing and his/ her resignation is accepted by the Secretary- General. In case the President is resigning, the resignation shall be addressed to the Secretary-General.
4.7.1.3. If the person is sanctioned for a disciplinary offence;
4.7.1.4. If he/she is of an unsound mind and/or is declared so by the court.
4.7.1.5. If he/she is involved in any criminal activity, where the charges have been framed by any Court in India, in respect of an offence which is of serious nature under the Indian Penal Code/ Prevention of Corruption Act, in which there is a punishment of imprisonment of more than 02 (two) years; or
4.7.1.6. By death.
4.7.2. In case of the vacancy of an office-bearer, the Executive Committee shall have the power to fill up the vacancy by co-option from among representatives to the Executive Committee.
4.7.3. If not for the choice of co-option, a Special General Council meeting may be convened to conduct an election only to fill that vacancy.

5. POWER, FUNCTIONS AND DUTIES
5.1. General Council –
5.1.1. To carry into effect the objects of the Federation.
5.1.2. To formulate, consider and adopt Policies of the CFI .
5.1.3. To have powers to frame Byelaws and Rules/ Procedures, which are not inconsistent with these Rules and Regulations.

5.1.4. To elect the office-bearers and members of the Executive Committee from among the eligible members of the General Council.
5.1.5. To admit membership to any Association/ Board/ Institution eligible under the Constitution, on recommendation of the Executive Committee.
5.1.6. To take decision regarding continuing/ discontinuing its affiliation with any organization.
5.1.7. To enforce the penalty or disciplinary action for any violation of the Rules and Regulations or other good governance policies of the CFI.
5.1.8. To raise funds adopting all lawful means and to hold the same and control and administer the properties of CFI.
5.1.9. To appoint Auditor to audit the book of accounts of CFI.
5.1.10. To adopt the Annual Report, Statement of Accounts and sanction the budget estimates.
5.1.11. To consider and ratify all the decisions taken by the Executive Committee.
5.1.12. To consider and to approve the amendments of the Constitution as and when considered necessary.
5.1.13. To exercise such other powers and to perform such other duties as are incidental and expedient to carry out the aims and objects of CFI

5.1.14. Chairman -CFI Executive Committee shall appoint a Chairman.Chairmam has no voting right.

5.2. Executive Committee –
5.2.1. To conduct the general management and direction of the General Council during the interval between the meetings of the General Council and report all the decisions and actions.
5.2.2. To consider and approve the Annual Report, Statement of Accounts and sanction the budget estimates before presenting the same to the General Council.
5.2.3. To initiate and recommend to the General Council different schemes for the promotion and development of Curling and Floor Curling .
5.2.4. To fill in vacancy/ vacancies in the Executive Committee.
5.2.5. To appoint Committees and Commissions with specific tasks assigned to them. The Executive Committee shall also be empowered to frame the necessary terms of reference for such Committees and Commissions.
5.2.6. To approve the appointment of office staffs/ specialists or experts as per requirement as well as their dismissal or suspension.
5.2.7. Executive committee 2/3 of CFI has power to cancel any decision, committee and commission form by President/ Secretary General of CFI.
5.2.8. To approve/ ratify the approval of teams, officials, coaches, entourage, etc. participating in international competitions/ tours.
5.2.9. To collect, procure, accept, and receive subscriptions, donations, sports goods or assistance in kind, gifts, and endowments.
5.2.10. To approve the quantum of affiliation fee, renewal fee, registration fee, competition fee, license fee, etc.

5.2.11. To manage, supervise, and administer the funds of CFI as delegated by the General Council.
5.2.12. To invest the funds of CFI in such manner as delegated by the General Council.
5.2.13. To decide on TA/ DA or/ and other allowances that is not provided by the Ministry of Youth Affairs and Sports, Government of India.
5.2.14. To depute the Secretary-General or any other person to act on its behalf with full authority to sign any deed or documents or to give valid and effective discharge of duties.
5.2.15. To enter, vary, carry out and cancel contracts on behalf CFI.
5.2.16. To purchase, administer, transfer, or sell movable or immovable properties for and on behalf of CFI.
5.2.17. To decide on cases of indiscipline, misconduct, or breach of regulation, by an affiliated Full Member/ Unit or individual, and impose suitable penalty, including suspension of affiliation, subject to his/ her/ their right to appeal the same.
5.2.18. To implement the penalty or sanctions directed by the Commissions/ Committees for violation of the Constitution or other good governance policies of the CFI.
5.2.19. To suspend any member or athlete from participating in National/ International competitions for such period as shall be stated in the decision.
5.2.20. To interpret the Rules and Regulations of CFI.
5.2.21. To make Byelaws, Policies, and Rules/ Procedures generally for the management of the affairs of CFI. Such Byelaws, Policies, and Rules/ Procedures shall be published and ratified in the next immediate General Council Meeting
5.2.22. To authorize the Secretary-General/ Treasurer, to raise loans for CFI with approval of the Executive Committee from Banks/ other sources from time to time, as and when required and repay the same back to the Bank/other sources from the funds of CFI.
5.2.23. To delegate any of its powers to any (special purpose) Committee/ Commission.
5.2.24. To do all such acts and things as are incidental and conducive to the doing of the forgoing acts or any of them.

5.3. The President –
5.3.1. Shall be the Constitutional and Executive head of the CFI for the execution/ implementation of the Rules and Regulations, Byelaws, Policies and Rules/ Procedures to achieve its aims and objects.
5.3.2. Shall exercise superintendence and oversee the functioning of the General Council and the Executive Committee and guide CFI in all activities.
5.3.3. Shall preside over all the meetings of the Executive Committee and General Council and other meetings of the CFI.
5.3.4. President shall appoint and/or nominate any person and/or group of individual to represent CFI for any matter before any Forum including but not limited to MoYA&S and/or IOA and/or Curling and Floor Curling Asia and/or any such national/International Forum.

5.3.5. Shall have power to nominate any member of the Executive Committee to preside over the meetings in his/her absence.
5.3.6. Shall be authorized to determine the dates, venue, and time of the meetings of the Executive Committee and General Council and any other meetings as deemed fit to fulfil the aims and objects of CFI.
5.3.7. The president shall be duty bound to preside all the meetings of CFI for the meetings to be held legitimate and valid. For any reason if the president is not able to attend the meeting, the reasons for the absence shall be recorded in writing by the president and addressed to the Secretary-General for any such absence as stated, the president has to appoint either the Vice Presidents and/or any member from the Executive Committee to preside over the meeting.
5.3.8. Shall be authorized to sanction expenditure up to any limit for any item not included in the budget. The Executive Committee shall ratify the expenditure such taken.
5.3.9. The President may propose the formation of commission/committees and the members of those committees and commission, subjected to ratification by the executive council of CFI and / or the general meeting. Committee and commission is null and void without pass by the executive council of CFI.
5.3.10. Shall ensure that the financial position of CFI is sound and no unauthorized expenses have taken place.
5.3.11. In case of emergency, the President will have full power to issue order/ orders, which may subsequently be confirmed by the Executive Committee or Secretary General or General Council, as the case may be.

5.4. The Senior Vice-President –
The Senior Vice- President shall have all the powers of the President in his absence.

5.5. The Vice President –
In the absence of the President, one of the Vice-Presidents nominated by the President shall perform the duties assigned to him/her.

5.6. The Secretary-General
5.6.1. The General Council, and the Executive Committee, the Secretary General shall be responsible for carrying out the decisions of the General Council, Executive Committee and various Committees/ Commissions and enforcing the Rules and Regulations, Byelaws, Policies and Rules/ Procedures of CFI.
5.6.2. Shall convene all meetings of the General Council and Executive Committee and keep minutes of all proceedings and resolutions of all such meeting correctly recorded in a book/ file specially provided for the purpose and such minutes shall upon question put and votes taken thereon to be signed by the Chair of the meeting and when signed by him/her shall be conclusive evidence of the correctness of the entry.
5.6.3. Shall transact all official work and day-to-day affairs of CFI.

5.6.4. Shall be responsible for carrying out all correspondences in the name of CFI or otherwise correspond as directed by the President. Take penal steps if others resort to misinformation/ wrongful official correspondences.
5.6.5. Shall be in-charge of all records and documents (including the register of members, players, officials, etc.) as may be necessary for the smooth and efficient working of CFI.
5.6.6. Shall have custody and maintain in proper order and condition, all documents, trophies, souvenirs and seals, equipment, uniforms, and insignia of CFI and documents of all moveable and immoveable properties of CFI and have annual stock taking made of all such properties.
5.6.7. Shall exercise general supervision on all staff and specialists/ experts employed by CFI.
5.6.8. Shall collect or cause to be collected all subscriptions and fees and get in with due diligence all other monies and dues payable to CFI.
5.6.9. Shall ensure that accounts of CFI have been properly maintained by the Treasurer and are regularly audited.
5.6.10. Shall be entitled to incur any legitimate expenditure on behalf of the CFI not exceeding INR 1,00,000/- (Rupees Twenty One Lakh only) that shall be confirmed by the Executive Committee at its next meeting. Any expenditure exceeding the said amount shall require prior sanction of the Executive Committee.
5.6.11. Shall oversee the functioning and progress of various Committees and Commissions.
5.6.12. Shall be empowered to call for any papers and information from the Full Members/ Units, or athletes, or coaches, or officials, or licensed academies/ clubs, or anyone Provisionald with the sport, which is necessary for the disposal of any matter and to perform such other duties as authorized in the Constitution.
5.6.13. Shall prepare every year the Annual Report on the working of CFI and place the same before the General Council after getting it duly approved by the Executive Committee.
5.6.14. Shall perform such duties as may be specially assigned to him/ her by the President or the General Council or the Executive Committee.

5.7. The Joint Secretary(s) –
In the absence of the Secretary-General, one of the Joint Secretaries nominated by the Secretary-General shall perform the duties assigned to him/her.
5.8. The Treasurer –
5.8.1. Shall oversee all the funds, finance, and accounts of CFI.
5.8.2. Shall ensure to maintain and keep proper books and accounts in respect of all sums of money received and expended by CFI and its assets and liabilities. He/ she shall also maintain an inventory of the property and stock (including equipment and uniform) of CFI and submit the same along with the accounts.
5.8.3. Shall receive moneys on-line due to CFI and maintain proper accounts of the same and issue appropriate receipts.

5.8.4. Shall deposit all moneys as and when received with CFI in the approved Bank(s) without delay.
5.8.5. Shall make all payments of CFI after the connected bills and vouchers have been duly checked by him/ her and passed for payment by the Secretary-General.
5.8.6. Shall prepare and place the budget before the General Council and the Executive Committee.5.8.7. Shall help the auditor(s) in the auditing of the accounts and to explain to him/ her such items and entries, which he/ she may be called for.
5.8.8. Shall prepare and present the Statement of Accounts of the income and expenditure of CFI duly audited by a Charted Accountant in the meeting of the Executive Committee and General Council for approval.
5.8.9. Shall perform such duties as may be specially assigned to him/ her by the General Council or the Executive Committee or Secretary-General.

5.9. Affiliated Members/ Units –
5.9.1. All affiliated Members/ Units shall abide by the Rules and Regulations, Byelaws, Policies, and Rules/ Procedures of CFI.
5.9.2. Affiliated Members/ Units shall be responsible for conducting State/ Union Territory Championships or Selection Trials and sending teams to the National Championships.
5.9.3. Affiliated Members/ Units shall be held responsible for the conduct of their representatives at the National Championships.
5.9.4. Disciplinary action whenever taken against affiliates/ athletes/ officials/ coaches in its jurisdiction shall be reported to the Secretary- General of CFI within ten days of the action having been taken. An appeal against such action of the affiliated Member associations shall lie with the Secretary-General and Executive Committee and such decision shall be final and binding.
5.9.5. Any penalty imposed by CFI or any of its Affiliated Members/ Units for any infraction of the principles set forth in its Rules and Regulations, Byelaws, Policies, and Rules/ Procedures shall be honored by other affiliated Full Members/ Units.
5.9.6. Any Affiliated Member/ Unit or any of the affiliate of the Full Member/ Unit intending to host Regional/ National/ International event or Championship should seek prior written permission of CFI.
5.9.7. The office-bearers of a State/ Union Territory Association shall not be office-bearers at the same time of other sports organizations in the State/ Union Territory except for State/ Union Territory Olympic Association or other multi-sport organizations.
5.9.8. Notice of any motion to be brought forward before the Annual General Council Meeting of CFI by a Full Member shall be sent in writing to the Secretary-General at least 14 days before the date of meeting. Such motion shall be considered in the agenda of the meeting with recommendations thereon, if any.
5.9.9. All the State/ Union Territory Associations shall include in their Constitution, a provision that they would resolve their disputes in Delhi only.

5.9.10. In the event of an unresolved dispute within an affiliated Full Member/ Unit of the CFI, and which affects normal working of the Full Member/ Unit or prevents preparation and training of athletes under the charge of the Full Member/ Unit, the Executive Committee may constitute an Ad-Hoc Committee as necessary, until the dispute within it, is resolved.
5.9.11. To avoid disputes in the State/ Union Territory Associations, the presence of an Observer from CFI will be mandatory during the election meeting of State/ Union Territory Associations. The election of a State/ Union Territory Association should be informed a minimum fifteen (15) days in advance, along with the list of voters and other relevant information, as deemed necessary prior to the election meeting. Proceedings of election meeting of a State/ Union Territory Association without the presence of the Observer will not be accepted.
5.9.12. Full Members/ Units shall submit to the CFI a digital copy or/ and upload on the CFI web-platform, their Constitution, Rules, Byelaws and Policies. Any changes in the above-mentioned documents should be updated on the platform within fifteen days of adopting it.
5.9.13. Full Members/ Units shall submit to the CFI a digital copy or/ and upload on the CFI web-platform their Annual Report and audited Statement of Accounts every year.

6. MEETINGS
6.1. Annual General Council Meeting –The Annual Meeting of the General Council/ Annual General Council Meeting shall be held every year at a place, date, and time to be decided upon by the President and Secretary-General. Minutes, Annual Report, the Statement of Accounts, and all relevant papers on the subjects mentioned in the agenda shall be circulated to all the eligible persons present at the meeting. The Agenda of the Annual General Council Meeting shall include:
6.1.1. Confirmation of the minutes of the previous Annual General Council Meeting and of the Special General Council Meeting, if any.
6.1.2. Consideration and adoption of the Secretary-General's Annual Report on the working of CFI.
6.1.3. Consideration and passing of the Audited Statement of Accounts of the year and the budget for the next year to be submitted by the Treasurer.
6.1.4. Appointment of Auditors and fixing their remuneration.
6.1.5. Election of the Executive Committee (if due).
6.1.6. Consideration of the Annual Calendar of competition and events.
6.1.7. Approval of the decisions of the Executive Committee.6.1.8. Amendment(s) of the Constitution, Byelaws, Policies and Rules/ Procedures (if any).
6.1.9. Ratification of the membership granted/ suspended/ terminated by the Executive Committee, if any.
6.1.10. Prescribe and fix fees for different matters, as necessary.
6.1.11. Any matter for which due notice has been given or other matters with the permission of the Secretary-General/ Chair.

6.1.12. Any matter affecting the welfare of CFI, which the President and Secretary-General may bring or allow to be brought before it. This shall also include discussions about development activities, analysis of programs, and assessment on implementation of Byelaws/ Policies/ Rules/ Procedures of CFI.

6.2. Special General Council Meeting –

Special General Council Meetings may be summoned at any time by the Secretary-General with/without permission of the President and can cover all the items of Annual General Council Meeting. The agenda should be mentioned in the notice of the Meeting and no person shall discuss any subject other than that of which the Meeting is convened and/or by decision of a simple majority of the executive council members.

6.3. Requisition Meeting –

If more than one third of the affiliated Full Members send request for a meeting, the Secretary-General may convene a meeting. If the Secretary General CFI is to convene a meeting within thirty (30) days of receipt of the requisition letters, the requisitions may convene the meeting giving a clear thirty (30) days' notice. The decisions of a requisition meeting should be approved by two-third of the voting members.

6.4. Executive Committee Meetings –

6.4.1. Executive Committee Meetings shall be held at least a minimum of twice a year.

6.4.2. Executive Committee Meetings may be called by the President/ Secretary-General with/without the approval of the President when needed in short-notice and it will be called as Emergency Executive Committee Meeting.

6.4.3. Secretary-General can also call for Emergent Executive Council Meeting.

6.5. Notice and Quorum for Meetings

6.5.1. In convening meetings, the notice period and the quorum as given hereunder shall be observed:

Sr No.	**Meeting**	**Notice Period**	**Quorum (Minimum)**
a	Annual General Council	21 Clear days	2/3rd of the eligible people to vote
b	Special General Council	15 Clear days	2/3rd of the eligible people to vote
c	Executive Committee	15 Clear days	2/3rd of the eligible people to vote
d	Special Executive	7 Clear days	2/3rd of the eligible people to vote
e	Emergency Executive Committee	3 Clear days	3/4 Representatives
f	Extraordinary Emergency Meetings	As Notified	By the Secretary-General
g	No Confidence	7 Clear Days	2/3rd People

6.5.2. Notice of the meetings may be sent by E-mail, as considered expedient by the President/ Secretary-General.
6.5.3. On any issue of very urgent nature and under special circumstances when a meeting of the Executive Council cannot be convened, the Secretary-General with/without the permission of the president may obtain the approval of the members of the executive council (as the case may be) by circulation and act accordingly, provided the majority members favor the proposal so circulated. But such cases must be placed at the next meeting of the General Council for formal ratification and record.
6.5.4. To pass a resolution of no confidence, it will be a mandatory requirement that such resolution against the President, Secretary General, Treasurer, and other Executive Council members shall be passed at least by 2/3 members present and voting. A resolution of noconfidence not supported by 2/3 majority will be deemed to have fallen through and the motion will be treated as null and void.
6.5.5. Any member can be removed through a motion of No confidence moved by at least two members of the Executive Committee with a minimum 2/3rd majority of the house present. The motion for No Confidence needs to be moved at least 7 days prior amongst the Executive Committee and/or treated as an Emergency Executive Committee Meeting.6.5.6. The quorum for such meeting will be ¾ of the total strength of the representatives of CFI entitled to vote.
6.5.7. For Emergency Executive Committee Meetings, notification may even be given by E-mail/ Tele-App by the President/Secretary-General.

6.6. Virtual meetings and online approvals –
6.6.1. Annual General Council Meeting (AGM), Special General Council Meeting (SGM) and other important meetings can be organized through video conferencing/remote mode, when it is impossible to be held in person.
6.6.2. On any issue of very urgent nature and under special circumstances when a meeting of the Executive Committee cannot be convened, the Secretary-General with the permission of the President may obtain the approval of the members of the Executive Committee (as the case may be) by circulation and act accordingly, provided the majority favor the proposal so circulated. But such cases must be placed in the next meeting of the Executive Committee and General Council for formal ratification and record.
6.7. Voting –6.7.1. The member State and Union Territory association shall have two votes in the General Council Meeting.
6.7.2. Representatives elected from among the Athletes Committee shall be a member of the General Council without voting rights except for voting in the election.
7. FINANCIALS
7.1. Sources of Income –
7.1.1. Affiliation Fee
7.1.2. Registration Fee

7.1.3. License/ Royalty Fee
7.1.4. Competition Fee
7.1.5. Donations
7.1.6. Aid/ Grants from Government, Public Institutions or Departments
7.1.7. Aid/ Grants from National and International Organizations
7.1.8. Sponsorship
7.1.9. Franchise Fee
7.1.10. Rights Fee over Events Affiliated/ owned/ conducted by CFI
7.1.11. Loan from Bank(s)/ other approved sources
7.1.12. Interest from Bank(s) or other properties
7.2. Commercial Rights and Intellectual Property –
7.2.1. CFI is the absolute legal and beneficial owner of all the commercial rights including the title and logos (institutional and commercial) of CFI, CFI competitions and events, and other commercial assets/ rights pertaining to the functioning of CFI, as listed below including without limitation, on a worldwide basis:
7.2.1.1. Data and Information of CFI;7.2.1.2. Sponsorship and Advertising of CFI;
7.2.1.3. Merchandising, Licensing, Ticketing and Hospitality of CFI;
7.2.1.4. Media (content including digital) Broadcast and Digital rights of CFI; and
7.2.1.5. Any other commercial assets/ rights that come into existence.
7.2.2. CFI reserves the right to assign the rights or grant licenses of any of the above-mentioned commercial assets/ rights to eligible third parties, with the approval of the General Council.
7.2.3. CFI is the absolute legal and beneficial owner of all the intellectual property rights including the title and logos of CFI, CFI competitions and events, data and information related to CFI competitions and events, media and digital content of CFI, and other properties and rights pertaining to the governance of Curling and Floor Curling in India. No individual/member or entity shall exploit these rights and properties without prior permission of CFI.
7.3. Bank Account –
7.3.1. CFI shall have bank account(s) in nationalized or scheduled bank or other banks as approved by the Executive Committee.
7.3.2. The bank account(s) of CFI shall be must operated by the Secretary General and President or Treasurer. Operated by any two.
7.4. Audit –
The book of accounts of CFI shall be audited at least once a year by an Auditor (licensed Chartered Accountant) appointed by the General Council upon recommendation by Managing Committee.

8. COMMITTEES AND COMMISSIONS
Committee and Commissions consist 3 members. The chairman, conveners and members of the following committees/ commissions shall be appointed/ nominated by the President in consultation with the Secretary-General with the aim to enhance its administration and functioning:
8.1.1 Athletes Committee

8.1.2 Arbitration Commission
8.1.3 Disciplinary Commission (including matters pertaining to Age Fraud & Anti-Doping Norms)
8.1.4 Safe Sport Commission
8.1.5 Finance Commission
8.1.6 Sexual Harassment Complaints Committee
8.1.7 Development Committee
8.1.8 Technical Committee
8.1.9 Medical Committee
8.1.10 Tender and Purchase Committee
8.1.11 Development & Marketing
8.1.12 Press and Media

9. SECRECY
Every elected official of the Executive Committee, employees, coaches, staff or any other person involved in the working of CFI shall, before entering upon his/her duties, be deemed to have pledged himself/herself to observe a secrecy respecting crucial matters of CFI among themselves, with the members of CFI, the public and the press and, thereby pledge himself/ herself not to reveal any of the matters that may come to his/ her knowledge in the discharge of his/her \duties except when required to do so by the President/ Secretary-General/ Executive Committee.

AMENDMENT OF MEMORANDUM AND RULES AND REGULATIONS
9.1. Whenever it shall deem fit for the Executive Committee that it is advisable to alter, extend, abridge, or amend the Rules and Regulations, it may submit the proposition to all Members in writing and may convene a Special General Council Meeting for the consideration thereof according to these Rules and Regulations. All such propositions shall be carried into effect only when it is passed by a majority of twothird of the representatives present and voting.
9.2. If a change in the World Curling Federation (WCF) / directives necessitates amendment of the CFI Constitution, the CFI shall abide by it, if the same are not inconsistent with the Indian laws.
9.3. Provided that no amendment to the Memorandum of Federation, Rules and regulations of the federation shall be made which may prove to be repugnant to the provisions of sec2 (15), 11, 12, 13 and 80G of the Income Tax Act, 1961 as amended from time to time, further no amendment shall be carried out without the prior approval of the commissioner of Income Tax.

10.FORCE OF THE BYELAWS, POLICIES, AND RULES/ PROCEDURES
The Byelaws, Policies, and Rules/ Procedures made under the rules of the society as provided for in the Constitution shall have the same force as of the Constitution.

11.WORLD ANTI-DOPING CODE AND NATIONAL ANTI-DOPING

CODE CFI undertakes to abide by the World Anti-Doping Code, National Anti-Doping Code and Anti-doping regulations of the Organizing Committees of the Olympic Games and Asian Games that are based on the World Anti-Doping Code.

12.LEGAL PROCEEDINGS

1) Any dispute between the members of the CFI shall be referred to the Arbitration Commission and the decision of the Arbitration Commission shall be final and binding.
2) Any dispute which any member may have against CFI shall be referred to the Arbitration Commission and the decision of the Arbitration Commission shall be final and binding.
3) CFI shall sue/be sued through the Secretary General and/or President. The territorial jurisdiction shall lie within Registered of Society.
4) The Legal Representation on behalf of CFI shall be through the consent and approval of the Executive Committee.

13.SOCIETIES ACT

The provisions of the Societies Registration Act, 1860 will apply mutatis mutandis to the society and its members.

14.COMPLIANCE OF SOCIETIES REGISTRATION

Once in every year the list of office-bearers and officials of the Executive Committee shall be submitted with the Registrar of Societies,

15.COMPLIANCE OF RTI

CFI shall appoint a public Information Officer (PIO) for compliance of the RTI applications adhering to the provisions of RTI Act.

16.INTERPRETATION APPLICATION

16.1. In all matters relating to the interpretation and application of the Constitution, as well as in matters not specifically provided for herein, the decision of the Executive Committee/ General Council shall be final and binding on all concerned.
16.2. Violation of the existing rules cannot be excused on the grounds of ignorance of the said rules.

17.DISSOLUTION

17.1. The society may be dissolved at a Special General Council Meeting, specially called for the purpose or upon requisition of 3/4$_{th}$ number of Full Members, provided that 80% majority of representatives present, votes for the same.
17.2. If upon the dissolution of the society, there shall remain after the satisfaction of all its debts and liabilities and property whatsoever, the same shall not be paid to or distributed among the Full Members of the society or any of them, but shall be given to some other society on such terms and conditions to be determined by votes of not less than 80% of representatives

present personally or in default thereof, as the appropriate Court of the Union Government may determine in that behalf.

18 Certification

It is certified that this is a correct copy of the Rules and Regulations of the society.
